



**Town of Arlington, Massachusetts**  
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## **Affirmative Action Minutes 10/13/2004**

**Town of Arlington**  
**Affirmative Action Advisory Committee**

**730 Massachusetts Avenue, Arlington, MA 02476**  
**(781) 316-3120**

Barbara Boltz, Co-Chair  
 Adrienne McClure, Co-Chair  
 Augusta Haydock  
 Jack Jones  
 Elaine Maclachlan  
 Tricia O'Donoghue  
 Jeannine Rice-Oppedisano  
 Howard Winkler

Caryn Cove Malloy, Affirmative Action Officer

Affirmative Action Advisory Committee  
 Meeting Minutes  
 Wednesday, October 13, 2004  
 7:30 p.m.

**In Attendance:** Caryn Cove Malloy, Barbara Boltz, Jack Jones, Howard Winkler, Augusta Haydock, Tricia O'Donoghue, Adrienne McClure (Chair)

**Absent:** Elaine Maclachlan, Jeannine Rice-Oppedisano

### Current Job Openings

The Committee reviewed all open positions. Caryn Malloy explained that one female minority applicant had accepted a position as a dispatcher. Another female minority was offered a second slot as a dispatcher (there were two vacancies) but later declined the Town's offer due to personal reasons.

### Current Bid Projects

The Committee expressed its desire to meet with the Purchasing Officer, Domenic Lanzillotti. The Committee would like a better understanding of the bid process and an explanation of why it seems that many capital projects voted by Town Meeting that exceed \$200,000 are not coming to the attention of the committee.

### School Diversity Task Group

Barbara Boltz explained that the group did not meet over the summer but their next meeting is scheduled for October 25, 2004. Regarding the Superintendent search, Barbara Boltz was very complimentary of the people selected for the search committee. She reported that she attended a focus group for town meeting members and elected officials. She made a point of requesting that minority hiring be more of a priority for the next school superintendent.

### State Affirmative Action Executive Orders Status

Caryn Malloy reported that she contacted Governor Romney's Office to get an update on the status of the executive orders but did not receive a return telephone call. She will continue to try and get an update. The group reported not having heard any further updates on the status of Executive Order 452.

### Update of Affirmative Action Plan

Tricia O'Donoghue reported that she would have binders with updated, relevant Massachusetts Affirmative Action/Equal Opportunity Laws for the next meeting.

Continuing Business

Barbara Boltz reviewed the activities for Diversity Month which are posted on the Committee's web site.

Barbara Boltz moved to adjourn the meeting at 8:23 p.m.

SO VOTED

A true record. Attest:

Caryn Cove Malloy  
Affirmative Action Officer